

03/24/16

The March 2016 Regular meeting of the Meadow Brook Governing Board/Antrim Co. Human Services Board was held on Thursday, March 24, 2016 at Meadow Brook Medical Care Facility. Fred Harris, Chairman, called the meeting to order at 9:02 a.m. Those present were Fred Harris, Chairman, Rick Teague, Vice Chairman; Robert Wilson, Antrim County Commissioner Liaison; Marna, Robertson, Meadow Brook Administrator, David Schulz, Meadow Brook Director of Administrative Services; Ben McGuire, Meadow Brook Systems Administrator; Cheryl Patton, Meadow Brook Director of Nursing; and Rhonda Groeneveld, Meadow Administrative Assistant, acting Secretary for Antrim County Human Services Board.

Guests: Maureen Clore, DHS.

Public Comment: None.

Meeting minutes of the Regular Meeting 2/25/16, motion to approve and accept as corrected by Rick Teague, seconded by Fred Harris, all yeas, motion carried.

Marna Robertson, Meadow Brook Administrator reported to the Board with updates on 1. LARA Changes. 2. Attended Legislative Conference 2/29-3/2/16 some topics covered were Debt Management and Recovery and Active Shooter Training. 3. Meeting with Larry Hovarth, BHS Director Updates. 4. Met with Brad Kranig, Christman Company on 3/11/16 to discuss ongoing issues. Most have been resolved. 5. Provided tour and consulting session with Administrative Staff from Grandvue Medical Care Facility on 3/8/16. 6. Speaking engagement with the Central Lake Lions Club on 3/10/16. 7. Outpatient Therapy Services – Starting the process, looking at 6 months from start to finish if all our surveys go well and are timely. 8. Website and Marketing – Discussion – what would you like to see. Disallowable on Medicaid Cost Report. 9. Governor Snyder is considering privatizing CMH. I have been in touch with the MCF Executive Director, Renee Beniak to get a pulse on what our position is regarding lobbying efforts. I've asked her to check on what HCAM and Leading Age's stance is as well. 10. Dr. David Best, D.O. has given his resignation effective May 1, 2016. Indigo Health Group is currently transitioning all residents to their case load. 11. Star Rating is currently at a 4 star rating. 12. (6) new Quality Measure will be started in April and are scheduled to hit the star ranking in July. (4) short term measures – 30 day Re-Hospitalization, Successful Discharge to community, 30 day ER return visits, Increase ADL Function. (2) Long Term Measures – Maintenance of Locomotion and Prevalence of Hypnotics / Anxiolytics (This one will NOT impact the rating system). 13. Houghton County Medical Care Facility will be coming April 25, 2016 for a tour. 14. Contacted by the State Nurse Survey Trainer as a host site for a 10 Day Surveyor Training in May. 15. Wage Pass Through – Impacted by Nurses and CNA's may be brought to the forefront again but was notified this morning that is being stalled at this time.

Pat Simmons, DHS presented the Board with updates on: 1. Announcing Pat's replacement next week. 2. Lease is being put back out for bid. 3. Financials – no expenditures for February. 4. Shared Family Care initiative.

Motion to approve the February Financials as presented with revenues of \$16.98 made by Rick Teague, seconded by Fred Harris, all yeas, motion carried.

Motion to approve support for the contract for Shared Family Care Initiative for 3 years \$8,000.00 expenditure from 2016 funds made by Rick Teague, seconded by Fred Harris, all yeas, motion carried.

Adjourn for break 10:24 a.m.

Reconvene from break at 10:36 a.m.

Marna Robertson, Meadow Brook Administrator presented to the Board updates on Nursing 1. New CNA Class starting April 18, 2016. 2. Cheryl will be off starting April 15, 2016 for a couple of weeks.

David Schulz, Meadow Brook Administrative Services reported on behalf of John McCleese, Meadow Brook Director of Maintenance reported to the Board with updates on:

1. Heating Issues:
 - a. Air Tek is finishing up the work that is needed for the monitoring from Daiken.
 - b. AirTech was here a couple weeks ago to finish up the work that is needed for the Daikin HVAC system to send information so that the technical staff at Daikin in Japan can monitor for unusual activity/readings from our system.
2. Shower Seats and Hand Rails:
 - a. Hallmark Construction removed a section of the shower wall on Cedar River and installed new backing and remounted the shower seat.
 - b. Marna, David and I met with Brad Kranig to discuss the ongoing issues with hand rails and grab bars and agreed we would continue to track repairs and revisit if necessary. Brad is also trying to arrange for the handrail manufacturer to do a site visit to see if they have any concerns over how they are mounted.
3. Maintenance Truck Update:
 - a. We left messages with the dealer and have not received any response as of 3-23-16.
4. DEQ Quarterly Site Visit:
 - a. I met with Brad Slater from the DEQ drinking water division earlier this month. We are 100% compliant and received compliments as usual. We did discuss new lead and copper sample sites now that most of our plumbing is new and Brad informed me that there will be new reporting requirements due to the Flint Crisis.

David Schulz, Meadow Brook Administrative Services Director reviewed with the Board the January 2016 Financial Reports:

1. Census: January 94.3% vs. December 96.8% YTD 94.3% and Budgeted at 94%.
2. Net Loss/Gain for January (\$129,831.00) vs. December (\$124,587.00) YTD 2016 (\$129,831.00).
3. Cost Per Patient Day for January \$378.91 vs. December \$355.96 YTD 2016: \$378.91.
4. Accounts Receivables Balance: January \$2,430,446.00) vs. December \$2,311,162.00 (58 days).
5. Private Pay Past Due Accounts: January \$291,463.62 vs. December \$273,577.69.
6. Restricted Funds Balances: January \$844,871.47 vs. December \$844,732.64.
7. Depreciation Fund Balances: January \$112,831.53 vs. December \$112,812.36.
8. General Cash Balance: January \$610,761.75 vs. December (\$144,045.87).
9. Contingency Fund Balance: January \$1,491,118.12 vs. December \$1,490,732.07.
10. Meadow View Apartments Report: January (\$583.25) vs. December \$4,165.27 with Occupancy at 86% YTD (\$583.25).
11. Reviewed Actual vs. Budget Statement of Operations.
12. 2016 Capital Appropriations Budget Resolution #1 of 2016

Motion to authorize the transfer of \$225,000 from Meadow Brook Medical Care Facility Fund #512 (General Cash Account) to Meadow Brook Funded Depreciation #780 (Funded Depreciation Account) effective March 25, 2016 for approved 2016 Capital Appropriations projects made by Fred Harris, seconded by Rick Teague, all yeas, motion carried.

Motion to pay Meadow Brook bills, made by Fred Harris, seconded by Rick Teague, all yeas, motion carried.

Motion to pay Meadow Brook Monthly Vouchers made by Fred Harris, seconded by Rick Teague, all yeas, motion carried.

Motion to adjourn at 11:22 a.m. by Fred Harris, seconded by Rick Teague, all yeas, motion carried.

Fred Harris, Chair

Patricia Simmons, Secretary to the Board